

**WILSON CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION ORGANIZATIONAL MEETING
TUESDAY, JULY 9, 2019 – 7:00 PM
HIGH SCHOOL AUDITORIUM
WILSON, NEW YORK**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

I. Administration of Oath to New Board Members

- A. Darla Bubar
- B. Kathy Stewart

II. Election - Board of Education Officers for 2019-20

- A. Nomination - President of Board of Education
- B. Nomination – Vice-President Board of Education

III. Administration of Oath – Board of Education Officers 2019-20

- A. President
- B. Vice-President

IV. Appointments

- A. Appointment of District Clerk. Be it resolved that Joanne Seefeldt be appointed as the School District Clerk for the fiscal year July 1, 2019 through June 30, 2020, at an annual salary of \$2,000.
- B. Appointment of School District Treasurer. Be it resolved that Catherine Lewis be hereby appointed as the School District Treasurer for the fiscal year beginning July 1, 2019 and ending June 30, 2020, per negotiated agreement dated July 1, 2017 through June 30, 2020 and that said office shall be bonded in the amount of \$1,200,000.
- C. Appointment of School District Tax Collector. Be it resolved that Lisa Smith be hereby appointed the School District Tax Collector for the fiscal year July 1, 2019 and ending June 30, 2020, at an annual salary of \$4,200.00, and that said office shall be bonded in the amount of \$1,200,000.
- D. Appointment of School District Recorder. Be it resolved that Joanne Seefeldt be appointed as School District Recorder at an annual salary of \$2,621.00.
- E. Appointment of School District Internal Claims auditor. Be it resolved that Mary Ann Neff be appointed as the School District Internal Claims Auditor for 2019-20 at a rate of \$16.50 per hour. The School District will bond said office in the amount of \$1,200,000.

- F. Approve stipend for Mr. Scott Benton, Middle School Principal, at \$200 per day not to exceed 33 days for the 2019-20 school year to act as Superintendent, including attendance at Board meetings if necessary, in the absence of the Superintendent of Schools.
- G. Be it resolved that the firm of Lumsden & McCormick, Certified Public Accountants, located at 403 Main Street, Suite 430, Buffalo NY be appointed to serve as the District's external auditor for the 2019-20 fiscal year per the customary fee.
- H. Appointment of Extra Classroom Activities Account Treasurer and Official Signatories. It is recommended that Mrs. Susan Anderson be appointed as the Extraclassroom activities Fund Treasurer at no additional compensation. It is also recommended that Paul Galgovich, High School Principal and Susan Anderson, Account Clerk; be authorized to sign the checks and authorization of funds known as the Student Activities Fund, which funds are to be deposited in the official School District depository, at no additional compensation. The School District will bond said officials in the amount of at least \$5000.
- I. Appointment of School District Health Officers. It is recommended that WorkFit be appointed as the School District Health Officer for the 2019-20 fiscal year.
- J. Appointment of School District Attendance Officers. It is recommended that Paul Galgovich, High School Principal; and Scott Benton, Middle School Principal be appointed as Attendance Supervisors in the Middle/High School and that John Diodate be reappointed to similar post in the District's Elementary School and the Superintendent of Schools, be appointed as the Senior Attendance Officer for the District for the 2019-20 school year. All Attendance Officers are directly responsible to the Superintendent of Schools. These official appointments carry no additional salary compensation.
- K. Appointment of Committee on Special Education.

District Representatives (CSE/CPSE): Director of Special Education, Amanda Schaus; District Building Principals: John Diodate, Scott Benton, Paul Galgovich; District Psychologists, Marcia Smith and Kim MacDonald.

Teacher Members: All regular and special education teachers and/or therapists employed by Wilson Central School District and Niagara/Orleans BOCES (CSE/CPSE).

Parent Member: Tami Day

Subcommittee District Representatives: The subcommittee on Special Education can be chaired by either the Director of Special Education or one of the school psychologists. The committee membership shall be per Part 200 Regulations. The

subcommittee will report annually to the Director of Special Education through meeting minutes and by IEP documents.

- L. Appointment of Records Access officer. Be it resolved that the Business Administrator, Carolyn Oliveri, be hereby appointed as the Records Access Officer for 2019-20 in accordance with Public Officers Law 87 (b) (ii) at no additional compensation.
- M. Appointment of Records Management Officer. Be it resolved that the Business Administrator, Carolyn Oliveri, be hereby appointed as the Records Management Officer for 2019-20 in accordance with New York Records Law (Chapter 737, Laws of 1987, Sec. 57.19) at no additional compensation.
- N. Appointment of Asbestos (LEA) Designee (AHERA – Public Law 99-519). Be it resolved that Todd Harmon, Director of Facilities Management be appointed as the District Asbestos Designee at no additional compensation.
- O. Appointment of Title IX Coordinator. Be it resolved that Carolyn Oliveri be appointed as the Title IX, Coordinator for 2019-20 at no additional compensation.
- P. Appointment of Section 504 Coordinator. Be it resolved that Amanda Schaus be appointed Section 504 Coordinator for the 2019-20 school year at no additional compensation. Be it also resolved that Building Principals will act as building level Section 504 Coordinators at no additional compensation: Mr. Paul Galgovich – High School; Mr. Scott Benton – Middle School; Mr. John Diodate – Elementary School.
- Q. Appointment of Americans with Disabilities Act Coordinator. Be it resolved that Carolyn Oliveri be appointed as the Americans with Disabilities Act Coordinator for 2019-20 at no additional compensation.
- R. Appointment of Liaison for Homeless Children and Youth. Be it resolved that Scott Benton be appointed as the Liaison for Homeless Children and Youth at no additional compensation for 2019-20.
- S. Appointment of Chemical Hygiene Officer. Be it resolved that Todd Harmon, Director of Facilities Management, be appointed as Chemical Hygiene Officer for 2019-20 at no additional compensation.
- T. Appointment of Hodgson Russ, LLP, as the District's Counsel for Employee Relations and Various General matters per the customary hourly rates for 2019-20.

In addition, the firms of Harris Beach and William Berard will be used when necessary at the customary rate.

- U. Appointment of District's Sexual Harassment Officers. Be it resolved that Carolyn Oliveri and Paul Galgovich be appointed as the District's Sexual Harassment Officers for 2019-20 at no additional compensation.
- V. Appointment of Director of Transportation. Be it resolved that the Business Administrator, Carolyn Oliveri, is hereby appointed as the Director of Transportation for the 2019-20 fiscal year at no additional compensation.
- W. Appointment of School District Purchasing Agent. Be it resolved that the Business Administrator, Carolyn Oliveri, be hereby appointed as the School District Purchasing Agent at no additional compensation.
- X. Appointment of School District Purchasing Agent Alternate. Be it resolved that in the absence of the Business Administrator, the Superintendent shall serve as Purchasing Agent.
- Y. Appointment of Educational Study Council Members. Be it resolved that Jeffrey Roth and Scott Benton be hereby appointed as members of the Educational Study Council serving for the 2019-20 fiscal year at no additional compensation.
- Z. Appointment of Niagara-Orleans School Boards Association Representative. Be it resolved that Kathy Stewart be hereby appointed to represent as a member of the Niagara-Orleans Schools Board Association.
- AA. Appointment of Finance Committee Members:
 - 1. George Waters (Chairperson)
 - 2. Frank Cipolla
 - 3. Christopher Carlin
- BB. Appointment of Audit Committee Members:
 - 1. Christopher Carlin (Chairperson)
 - 2. Linda Hurley
 - 3. Darla Bubar
- CC. Appointment of District Safety Officer. Be it resolved that Todd Harmon be hereby appointed as District Safety Officer for the 2019-20 school year.
- DD. Appointment of Safety Committee Members. Be it resolved that the following individuals be appointed the Safety Committee for the 2019-20 school year at no additional compensation.

Christopher Carlin
Linda Hurley
Timothy Carter

Carolyn Oliveri
Paul Galgovich
Jeff Roth
Amanda Schaus
John Diodate
Scott Benton
Todd Harmon
Brian Baker (WTA Representative)
Mary Canfield (WTA Representative)
Robert Clare (CSEA Representative)
Kevin Czaja (O/N BOCES Representative)

- EE. Appointment of Independent Hearing Officers. Be it resolved that the Board of Education appoints the list of certified Impartial Hearing Officers from the State Education Department's most recent list, pursuant to Policy 7670 who have indicated that they are available to conduct a due process hearing in the District.

Compensation of Impartial Hearing Officers

The District will be responsible for compensating the IHO for pre-hearing, hearing and post-hearing activities at an amount not to exceed the maximum hourly rate approved by the Commissioner of Education.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges to the District. The District will be responsible for compensating the Impartial Hearing Officer (IHO) for pre-hearing, hearing, and post hearing activities at an amount not to exceed the maximum hourly rate approved by the Commissioner of Education which is currently \$100 per hour. Additionally, the District shall reimburse the Impartial Hearing Officer for lodging, air fare, train fare, automobile travel and mileage in an amount not to exceed Eight Hundred Dollars (\$800). At the completion of the impartial due process hearing, the IHO shall submit an itemized bill to the district detailing the hourly charges, authorized disbursement(s), and receipt(s) for disbursement(s). The District will pay up to \$500 for rescheduling, cancellation or other fees charged by the IHO to the District. The terms of any rescheduling or cancellation fee must be agreed upon by the District and IHO upon appointment.

The Board of Education hereby designates the Board of Education President or Vice President to appoint Independent Hearing Officers for Independent Hearings as needed from July 1, 2019 through June 30, 2020 as per Policy 7670.

- FF. Appointment of Energy Manager. Be it resolved that Todd Harmon be appointed as the District Energy Manager for 2019-20 school year at no additional compensation.

- GG. Appointment of Director of Health and Physical Education. Be it resolved that Jeff Roth be appointed as the Director of Health and Physical Education for the 2019-20 school year at no additional compensation.
- HH. Appointment of Dignity for All Coordinator. Be it resolved that Amanda Schaus be appointed as the District Dignity for All Coordinator for the 2019-20 school year at no additional compensation. Be it also resolved that Building Principals will act as Building-level Dignity for All Coordinators at no additional compensation: Mr. Paul Galgovich – High School, Mr. Scott Benton – Middle School, Mr. John Diodate – Elementary School, Mr. Jeffrey Roth – Athletics.
- II. Appointment of the District Foster Care Liaison 2019-2020. Be it resolved that Scott Benton be appointed as the District Foster Care Liaison for the 2019-2020 school year at no additional compensation.
- JJ. Appointment of Administrator for Technology. Be it resolved that Paul Galgovich be appointed Administrator for Technology for the 2019-2020 school year at no additional compensation.
- KK. Appointment of Data Protection Officer. Be it resolved that Paul Galgovich be appointed Data Protection Officer for the 2019-2020 school year at no additional compensation.
- LL. Appointment of Administrator for Guidance. Be it resolved that Amanda Schaus be appointed Administrator for Guidance for the 2019-2020 school year at no additional compensation.
- V. Designations
 - A. Required Medical Examinations. It is recommended pursuant to Education Law 913 that the Superintendent of Schools be authorized to require any employee(s) to submit to a medical examination to determine his/her fitness to continue employment. The Superintendent of Schools shall also be authorized to appoint and engage the school physician(s) and make such arrangements as are necessary to effectuate this resolution.
 - B. Designation of Official School District Depository. It is recommended that the Wilson Central School District Board of Education designate NYLAF, Manufacturers and Traders Trust, Wilmington Trust, and Key Bank as official School District Depositories.
 - C. Designation of Official Bank Signatories. It is recommended that the Wilson Central School District Board of Education designate District Treasurer Catherine Lewis and the School Business Administrator as official bank signatories and be hereby authorized to sign the checks and authorizations of all

District Funds except the Student Activities Fund, which funds are to be deposited in the official School District depository.

- D. Designation of Certifier of Payroll. It is recommended that the Wilson Central School District Board of Education designate the Superintendent of Schools, as Certifier of Payroll at no additional compensation.
- E. Designation of Educational Official. It is recommended that the Wilson Central School District Board of Education designate the Superintendent of Schools as the Education Official for the Wilson Central School District for the fiscal year 2019-20.
- F. Designation of Official School Newspaper. It is recommended that the Wilson Central School District Board of Education designate the Greater Niagara Newspapers, 310 Niagara Street, Niagara Falls NY as the official School District newspapers encompassing the Lockport Journal and the Niagara Gazette.
- G. Designation of Pesticide Representative. It is recommended that the Wilson Central School District Board of Education designate Wade Rick and John Vincent as the School Pesticide Representative at no additional compensation.
- H. Designation of Federal Child Nutrition Program Reviewing Officials. It is recommended that the Wilson Central School District Board of Education designate Susan Bell as the 2019-20 Federal Child Nutrition Program Review Official at no additional compensation.
- I. Designation of Federal Child Nutrition Program Verification Official. It is recommended that the Wilson Central School District Board of Education designate Susan Bell as the 2019-20 Federal Child Nutrition Program Verification Official at no additional compensation.
- J. Designation of Federal Child Nutrition Program Hearing Official. It is recommended that the Wilson Central School District Board of Education designate the Superintendent of Schools as the Federal Child Nutrition Program Hearing Official at no additional compensation.

VI. Authorizations

- A. Conferences, Conventions, Workshops, Professional Development, and the like. Be it resolved that the Superintendent or his designee be authorized to approve field trips, in-service credits, professional development and graduate hours, leave days, leaves of absence, estimated expenses, district representation, and attendance at meetings, conferences or conventions pursuant to Board of Education policy. Also, members of the Board of Education, if interested, are authorized to attend local, state and national meetings as provided within budgetary allocation, upon approval of the Board of Education.

- B. Budget Transfers. Be it resolved that the Superintendent of Schools be and is authorized to transfer funds between budgetary accounts as necessary to the operation of the School District within limits as established by the Commissioner of Education under Section 170.2 of the regulations and board guidelines.
- C. Grants in Aid. Be it resolved that the Superintendent of Schools is authorized to apply for grants in aid (State and Federal) as appropriate.
- D. Treasurer's Bond. Be it resolved that the Treasurer of the Wilson Central School District Board of Education be and hereby is authorized and directed to adopt and use both standard requirements set forth below in order to take advantage of a lower rate for the Treasurer's Bond:
 - 1. Approved system of Treasurer's Receipts
 - 2. An annual audit of Treasurer's Receipts either by a Certified Public Accountant or an Independent Public Accountant.

Be it further resolved that the amount of the Treasurer's Bond be fixed at not less than 5% of the total estimated expenditures as approved by the School District voters at the May 21, 2019 Annual Budget Vote of the Wilson Central School District.

- E. Records Retention. Be it resolved by the Board of Education of the Wilson Central School District that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. Further resolved that in accordance with Article 57-A:
 - 1. only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein;
 - 2. only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.
- F. Subject Matter List. Be it resolved that the District shall adopt the index to Schedule ED-1 as its subject matter list as applicable to school district business.
- G. Investment Authorization. Be it resolved that the School Business Administrator and School District Treasurer be authorized and directed to invest in Time-Open accounts, Certificates of Deposit, short-term government obligations, or savings accounts, any monies deemed to be surplus for current needs throughout the 2019-20 school year; and that where practicable, District monies being held in various funds be merged for the purpose of maximizing the total interest return.

Also, the District Treasurer shall be authorized to transfer monies between savings accounts and checking accounts for the various funds as required.

- H. Health Services Contracts: Be it resolved by the Board of Education of the Wilson Central School District that the Superintendent of Schools be authorized to sign health services contracts on behalf of the Board of Education for health services rendered by other public schools to Wilson resident students attending private or parochial schools in their districts.
- I. Change Order Approval Authorization: Be it resolved by the Board of Education of the Wilson Central School District that the Superintendent of Schools be hereby authorized to approve and execute change orders in conjunction with voter approved capital projects for amounts up to and including \$10,000.00. Change orders in excess of \$10,000 shall be presented to the Board of Education for approval prior to execution of said change orders by the Superintendent of Schools.
- J. Reserve Account Investment Authorization: Be it resolved that the Finance Committee of the Board of Education of the Wilson Central School District be hereby authorized to approve the investment and transfer of surplus funds into and between General Fund reserve accounts within limits established by law and applicable regulations.
- K. Resolved that the Board of Education hereby authorize bank accounts as listed in the attached document known as Wilson Central School District Bank Account Listing, a copy of which shall be filed in the official Board meeting minutes.
- L. Designate Voting Representative. Resolved that the Superintendent of Schools is authorized to delegate voting authority to the following individuals to act on behalf of the District at meetings of the Orleans/Niagara School Health Plan Consortium: the Business Administrator and the Personnel Specialist as alternate.
- M. Authorize High School Principal to select scholarship award recipients:

“Resolved that the High School Principal shall annually compose a committee or committees for the purpose of selecting award recipients who are Wilson Central School District graduating students, for various scholarships maintained by the District in its Trust and Agency Fund using available scholarship guidelines and criteria. Awards shall be submitted on the scholarship award form, a copy of which shall be affixed herewith to the official Board meeting minutes, and presented to the District for payment as awards are made.”
- N. Resolved that the Business Administrator is hereby authorized to sign on behalf of the District documents required for participation in the E-Rate program.

VII. Other Reorganization Items:

- A. Approve Board Policies and all Policy Revisions of Board Policy Manual. It is recommended that this Board accept the Board of Education Policy manual including all Policy revisions by Erie I BOCES Policy Services. This includes revision of the manual with updated policies as adopted by the Board throughout the 2019-20 school year.

- B. Board of Education Professional Memberships

Membership in the New York State School Boards Association for the 2019-20 school year is recommended, and the Superintendent is directed to complete the application forms in accordance with the New York State School Boards Association at a cost fixed for membership by said Association.

Also, membership in the NYS Rural Schools Association is recommended at a cost fixed for membership by said Association.

Also, membership in the Niagara/Orleans School Boards Association is recommended at a cost fixed for membership by said Association.

Also, membership in the Western New York Educational Service Council is recommended at a cost fixed for membership by said Association.

- C. Regents Examination Days – Attendance for State Aid purposes and compliance with the 180-day minimum attendance requirement:

- 1. The Wilson Central School District Board of Education operates a Middle/High School, Grades 6-12 in a single building unit and therefore it is necessary for the District to excuse students in grades 6, 7, and 8 on Regents Examination Days in order to make appropriate space and staff available for required proctoring and testing programs under the Rules and Regulations of the New York State Board of Regents.

- 2. It is recommended that the Board of Education adopt the preceding statement as a matter of policy for the 2019-20 school year.

- D. Approve substitute teacher rate of pay for 2019-20:

Resolved that upon the recommendation of the Superintendent the rate of pay for a substitute teacher be established at \$90 per day for non-certified substitute teachers (\$45 half day) and \$100.00 per day for certified substitute teachers (\$50 half day) for the 2019-20 school year.

- E. Approve Substitute Nurse Rate of Pay for 2019-20:

Resolved that upon recommendation of the Superintendent the rate of pay for a substitute nurse be established at \$15.00 per hour for the 2019-20 school year.

- F. Resolved that the reimbursement rate for employee use of a personal vehicle in connection with school business shall be established at the current rate in effect by the Internal Revenue Service at the time the mileage is incurred.
- G. Wilson Central School District Cooperative Bidding.

Whereas it is the plan of a number of public school districts in Western New York to bid jointly on various commodities and services including but not limited to art supplies, general office and school supplies, medical supplies, physical education and athletic supplies, custodial supplies, toner cartridges, fuel oil and gasoline, natural gas, electricity, trash/recycling, fire extinguisher and fire systems inspections, back flow prevention, and emergency generator inspection and preventative maintenance service.

Whereas the Wilson Central School District wishes to participate in the cooperative bidding program through Orleans/Niagara BOCES, and other BOCES as permitted by law, that will be drafting specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the BOCES Board of Education and making a recommendation thereon; therefore,

Be it resolved that the Wilson Central School District Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

Be it further resolved that the Wilson Central School District Board of Education agrees to assume its equitable share of the cost of the cooperative bidding at the best value, and

Be it further resolved that the Wilson Central School District Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected it will award the contracts according to the recommendation of the group, and (3) that after award of the contract(s), it will conduct all negotiations directly with the successful bidder(s).

- H. Approve Section VI official rates of pay for the 2019-20 school year as per the attached fee schedule.
- I. Approve returned check fee of \$20 per issue.
- J. Approve senior citizen free admission to home athletic and music events.

Whereas the Wilson Central School District recognizes the contribution of its senior citizen residents;

Whereas the Wilson Central School District encourages its senior citizen residents to attend Wilson athletic and music events;

Whereas the Wilson Central School district charges admission to certain athletic and music events;

Whereas the Wilson Central School District desires to offer free admission to senior citizens of 65 years or more for said events occurring at home;

Be it further resolved that senior citizen residents of the Wilson Central School District upon the provision of satisfactory evidence of residence and date of birth be hereby admitted into all home athletic and music events free of charge subject to the regulations drafted by the superintendent of schools.

- K. Approve Standard Work Day for various Non-instructional employees for the 2019-20 school year based on the time keeping system maintained and submitted by the Personnel Specialist, Amy Phillips.

****** END OF REORGANIZATION ******

VIII. NEW BUSINESS

- A. Approve Minutes – June 11, 2019
June 25, 2019
- B. Accept Treasurer's Report
- C. Personnel
1. Appointments
- a. Coaches for the 2019-2020 Season per WTA Agreement:
Brett Sippel Fall Varsity Cross Country
Amy Kurtz Fall Modified Cross Country
Kerry Atlas Fall Varsity Cheerleading
Bill Atlas Fall Varsity Football Head
Al Scarpine Fall Varsity Football Assistant
Matt Faery Fall Varsity Football Assistant
Dan Lucinski Fall JV Football Head
Marc Muoio Fall JV Football Assistant
Sean Nevins Fall JV Football Assistant
Jaime Lepsch Fall Varsity Field Hockey
Kate Peck Fall JV Field Hockey
Jeff Hart Fall Varsity Boys Soccer
Katie Shaw Fall JV Boys Soccer

TJ Baia Fall Varsity Girls Soccer
Andy Kaszuba Fall JV Girls Soccer
Amy Seeley, Kaylee Stewart Fall Varsity Volleyball
Maegan Zeller Fall JV Volleyball
Jeff Rogers Fall Modified Volleyball
Mark Kurtz Fall Varsity Golf
Brett Sippel Winter Varsity Boys Basketball
Roger Herman Winter JV Boys Basketball
Greg Bradley Winter Modified Boys Basketball
Brian Baker Winter Varsity Girls Basketball
Katie Shaw Winter JV Girls Basketball
Alison Faery Winter Modified Girls Basketball
Kerry Atlas Winter Varsity Competitive Cheerleading
Mike Carlo Winter Varsity Wrestling
Brian Kerwin Winter JV Wrestling
Mark Kurtz Spring Varsity Baseball
Marc Muoio Spring JV Baseball
Jeff Rogers Spring Varsity Tennis
Dan Lucinski Spring Varsity Softball
Katie Shaw Spring JV Softball
Jaime Lepsch Spring Varsity Girls Track & Field
Garrett Stack Spring Varsity Boys Track & Field
Chad Lafever Spring Assistant Track & Field
Steve Zimmer Spring Assistant Track & Field
Chris Janese Spring Varsity Lacrosse
Brian Peck Spring Modified Lacrosse

- b. Paid Athletic Placement Process Supervisors per the WTA Agreement for the 2019/20 school year:
Bill Atlas
Katie McGowan
- c. Christine Waters as Head Ticket Seller per the WTA Agreement for the 2019/20 school year.
- d. Fitness Center Volunteer Supervisors for the 2019/20 School Year:
Holly Curcione
Valerie Frerichs
Peter Lepsch
Dan Lucinski
Jane McDonough
Sean Nevins
Todd Neumann
Jeff Roth
Amy Seeley
Katie Shaw

Jeffrey Roth

- e. Educational Study Council Members per the WTA Agreement for the 2019/20 school year:
Scott Harvey
Jackie Hardy
- D. Adopt Parent Advocate Resolution to be submitted to the NYSSBA Resolution Committee for consideration at the 2019-2020 NYSSBA Convention.
- E. Approve Change Orders:
 - 1. Change Order SC-001 for \$88,900 to add concrete around the track and field area in place of asphalt.
 - 2. Change Order SC-002 for \$10,500 to change the galvanized fence and posts around the track and field to a black vinyl fencing and posts.
- F. Adopt Policies
 - 3251 – Delete Model Parent/Family Involvement
 - 5640 – Smoking and Tobacco Use
 - 6111 – Testing Misconduct and Mandatory Reporting Requirements
 - 6151 – Drug-Free Workplace
 - 6430 – Employee Activities
 - 7130 – Entitlement to Attend – Age and Residency
 - 7133 – Education of Students in Temporary Housing
 - 7134 – Education of Students in Foster Care
 - 7320 – Alcohol, Tobacco, Drugs and other Substances (Student)
 - 8470 – Home Instruction (Home Schooling)
- G. Policies – 1st Reading – No Action
 - 1335 – Appointment and Duties of the Claims Auditor
 - 5520 – Extra-classroom Activity Fund
 - 5551 – Allocation of Title I, Part A Funds in the District
 - 5670 – Records Management
 - 5720 – Scheduling, Routing and Stopped School Buses on School Property
 - 5730 – Transportation of Students
 - 6150 – Alcohol, Drugs and Other Substances
 - 6212 – Certification and Qualifications
 - 6220 – Temporary Personnel
 - 6420 – Employee Personnel Records and Release of Information
- H. Presentation and Review of District Wide Safety Plan 2019-2020.
- I. Adopt Wilson Central School District Code of Conduct, revised July 2019.

- J. Recommendations for the Committee on Special Education/Preschool Special Education.
- K. Conference Requests
 - 1. Superintendent Timothy P. Carter requests to attend the NYSCOSS Fall Leadership Institute in Saratoga Springs, New York on September 24-26, 2019 with costs for registration, lodging and mileage being considered a proper charge against the District.
 - 2. Superintendent Timothy P. Carter requests to attend the NYSSBA Pre Convention Law Seminar on October 24, 2019, with cost of \$320 for registration being considered a proper charge against the District.
- IX. NOSBA REPORT – Kathy Stewart
- X. SUPERINTENDENT REPORT
- XI. PUBLIC FORUM

